

# The Connecticut Audubon Society EcoTravel Tour Registration

**Tour Name:** \_\_\_\_\_ **Tour Dates:** \_\_\_\_\_

<b>Tour Extension:</b>	<b>Pre-Trip:</b>	<b>Post-Trip:</b>
	Yes	Yes
	No	No
	N/A	N/A

**First Passenger's Name (as on Passport):** \_\_\_\_\_

Preferred Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Passport Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Country of Issuance: \_\_\_\_\_  
(International Trips Only)

**Second Passenger's Name (as on Passport):** \_\_\_\_\_

Preferred Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Passport Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Country of Issuance: \_\_\_\_\_  
(International Trips Only)

**Street Address:** \_\_\_\_\_

(for persons having different mailing addresses please complete separate forms)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Email Address(es): \_\_\_\_\_

## Room Details:

Please assign a roommate. I understand that in the event that none is available the single supplement will apply.

I would like to room alone and pay the additional fee (single rooms are subject to availability).

I have a roommate/spouse and their name is \_\_\_\_\_.

Number of beds:

One (1)

Two (2)

## Details:

I/We will be traveling only on the tour dates. OR I/We will be going before and/or staying after the tour.

## Flights:

Please make flight arrangements for me/us. OR I/We will be making the flight arrangements.

Airport Preference: \_\_\_\_\_ Seat Preference: Window OR Aisle

**Dietary Restrictions:** \_\_\_\_\_

**Medical Conditions:** \_\_\_\_\_

I am/We are in good health and understand the physical demands and expectations of this program. \_\_\_\_\_ (initial)

I am/We are purchasing or declining travel insurance and accept all risks related to not being insured. \_\_\_\_\_ (initial)

**Emergency Contact:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

I/We have read, understand, and agree to honor the policies outlined in the tour itinerary and the General Conditions of Travel.

Signature 1: \_\_\_\_\_ Date: \_\_\_\_\_

Signature 2: \_\_\_\_\_ Date: \_\_\_\_\_

# Confirmation of Receipt of the Insurance Information

We strongly advise that you contact Travelex (or another provider) and take out travel insurance. This will cover you for the many unexpected occurrences, both before and during the trip, that could cost you thousands of dollars. Note that you need to purchase this insurance as soon as you make your first deposit to qualify for coverage of pre-existing conditions.

Please, confirm with your signature, the receipt of contact information for Travelex Insurance Services and indicate whether you will be purchasing insurance or declining such coverage.

## Travelex

**Phone:** 800-228-9792 (M-F 8am to 7pm CST)

**Location Number:** 07-6073 **Give this location number to Travelex to assure you association with the trip.**

**Tour Name:** \_\_\_\_\_ .

**First Traveler's Name:** \_\_\_\_\_ .

### Check One:

I will be contacting an insurance provider.

I am declining insurance coverage and understand all consequences of such action.

**First Traveler's Signature:** \_\_\_\_\_ .

**Date:** \_\_\_\_\_ .

**Second Traveler's Name:** \_\_\_\_\_ .

### Check One:

I will be contacting an insurance provider.

I am declining insurance coverage and understand all consequences of such action.

**Second Traveler's Signature:** \_\_\_\_\_ .

**Date:** \_\_\_\_\_ .

Please complete and return to:

## The Connecticut Audubon Society EcoTravel

PO Box 903

Essex, CT 06426

(860) 767-0660

ecotravel@ctaudubon.org



# GENERAL INFORMATION AND CONDITIONS OF TRAVEL:

**HOW TO BOOK:** Fill out the **Registration Forms** and send them to **Connecticut Audubon Society EcoTravel, PO Box 903, Essex, CT 06426**, together with your **deposit check**. On receipt, we will, subject to availability, reserve your place on the tour. When we send off your confirmation email, your booking is confirmed and accepted by us.

**CONSENT:** The payment of the deposit or any other partial payment for a reservation to Connecticut Audubon Society (CAS) constitutes consent by all guests covered by that payment to all provisions of the conditions and general information contained in this document, whether the guest has signed the booking form or not, and terms and conditions outlined in the brochure itinerary for your specific tour. The terms (including the tour dates), under which you agree to take this tour, cannot be changed or amended except in writing signed by an authorized director of CAS.

**PAYMENT SCHEDULE:** A deposit for each person must be submitted with each application. Deposits may be paid by check or money order. Final balance is payable by check or money order and is due no later than 120 days prior to departure or as outlined in the tour itinerary.

**RATES:** All rates quoted are based on tariffs and value of foreign currencies in relation to the U.S. dollar in effect as of the publication of the itinerary and are subject to change. Rates are based on a minimum of passengers traveling together. The right is reserved to levy a surcharge (small group supplement) if the minimum is not met. CAS will do our utmost to keep to the prices as published. Should increases be forced on us by airlines, exchange rates, group size, etc., we reserve the right to add a surcharge.

**TRIP INFORMATION:** Upon receipt of your application, email will periodically be sent to you concerning all aspects of your trip, including details of the itinerary, air arrangements, clothing requirements, etc.

**FINAL DOCUMENTS:** Final documents will be sent to you approximately three weeks prior to departure. No documents can be released if final payments are not received.

**ESCORT:** The group will be accompanied by an organization escort when the minimum number of passengers is met. Otherwise, the tour may be sent with only guides from the host destination. If one of our guides is unable to make the tour due to illness or any other issue, we reserve the right to substitute with another guide.

**PASSPORT & VISAS:** The onus is upon the guest to ensure that passports and visas are valid for the countries visited. The company, their staff, and their agents cannot be held liable for any visas, etc. not held by the guests, nor the cost of visas.

**BAGGAGE:** Check with the individual airlines to be sure of allowances and fees. Generally, international flights from the U.S. allow two pieces of checked luggage, each not exceeding 50 lbs. However, we recommend you travel as light as you can manage. For safety and because space is restricted, baggage on charter aircraft is restricted further. Also, the size and the structure of bags are limited. Soft roller-duffel bags are ideal. Large suitcases are impossible to stow on smaller aircraft and vehicles and should not be used. Should you arrive with excess baggage without prior warning, your baggage could be delayed, as your baggage may fly into camps at a later stage at considerable extra cost to you.

**ACCOMMODATIONS:** You will marvel at the wonderful accommodations provided throughout our tours; the best suited in each of the areas we visit. We make all efforts to reserve rooms with private facilities. Rates are based on double occupancy. Most rooms are queen or twin-bedded, but king-size beds are occasionally available. Accommodations listed in the itinerary are correct at time of publication, but on rare occasions can change. While CAS uses its best endeavors to ensure that all anticipated accommodation is available as planned, there shall be no claim of any nature whatsoever against CAS for a refund either in whole or part, if any accommodation or excursion is unavailable and a reasonable alternative is not found. If the guest is unable to use any service described in the itinerary, no refunds or credits are due.

**SINGLE SUPPLEMENT:** Single accommodations are subject to availability and provided at additional cost (see individual itineraries for cost). The single-room supplement pays for privacy, not better accommodations. On occasion, in smaller lodges and camps, you may be required to share with other members of your tour group if single rooms are not available. If this is the situation, appropriate per diem credits are offered to passengers in the event they paid for a single room but had to share. For passengers who are traveling alone and wish to share a room with another tour member, CAS will do their best to provide a roommate. However, if this is not possible, you will be required to pay the single room supplement.

**MEALS:** Please, check the specific itinerary carefully for a description of the meals included and not included. If you have any question, please give us a call for clarification.

**AIR TRANSPORTATION:** We are happy to book your flight arrangements (fee). Please let us know if you have any preferences as to seating, class of service, or meals. If making your own flight arrangements, you must first check with us to coordinate flight times and to be sure the trip has enough participants. The passenger's reservation when booked shall constitute a sole contract between the airlines and the passenger.

**FREQUENT FLYER MILEAGE:** It should be possible for you to obtain frequent flyer mileage. Present your frequent flyer number at all flight check-ins and keep the boarding passes until you receive a statement with the mileage credit.

**AIRPORT TRANSFERS:** Roundtrip transfers of passengers between airports and hotels in the host state/country, are usually included in the tour.

**TIPS AND TAXES:** Tips to driver/guides and specialist-guides are not included and are at the discretion of the tour members. If you have any questions about appropriate tipping practices, please give us a call. Gratuities for baggage handling; service charges and taxes imposed by hotels, lodges and camps; and entrance fees to all parks are as outlined in the itinerary. United States and foreign airport taxes are not included. Please note the amount of departure tax reflected in itineraries is subject to change, at the discretion of governments and airlines, and with no advance notice. Should this occur, you will be invoiced prior to departure for any additional taxes imposed.

**INOCULATIONS:** We strongly suggest you contact your personal physician or the Center for Disease Control ([www.cdc.gov](http://www.cdc.gov)) for their recommendations. Please, check to see if it is safe to drink the local water throughout your tour. It is always advisable to drink bottled water when away from home.

**CANCELLATIONS, POSTPONMENTS, AND SMALL GROUPS:** At the time the EcoTravel Office receives written notice that you must cancel your trip, cancellation fees will apply. Prior to 120 days from departure, your payments will be refunded minus the fee as noted in the specific tour itinerary. At 120 days and less, no refund is granted. In addition to cancellation fees, airline tickets and deposits required to guarantee hotel rooms may be nonrefundable. Connecticut Audubon Society reserves the right, if registration is insufficient or for other reasons out of its control, to cancel the trip, postpone the trip, or offer the trip with a small group supplement. In the event of such a status change, those with reservations will be notified as soon as possible. Connecticut Audubon Society is not responsible for the refund or credit of additional expenses incurred in preparation for a trip. Any "delay" or "postponing" of departure by tour participants is considered a cancellation and cancellation parameters will apply relative to the 120-day window. There are no exceptions.

**INSURANCE: WE STRONGLY RECOMMEND THAT YOU OBTAIN A TRAVEL INSURANCE POLICY. INFORMATION IS AVAILABLE FROM THE CONNECTICUT AUDUBON SOCIETY ECOTRAVEL OFFICE ON REQUEST.**

The purchase of a travel insurance plan covering baggage, accident/life, and trip cancellation is highly recommended. It is a condition of booking, that the sole responsibility lies with the guest to ensure that they carry the correct comprehensive travel and medical insurance to cover themselves, as well as any dependents/traveling companions for the duration of their trip. This insurance should include coverage in respect to, but not limited to, the following eventualities: cancellation or curtailment of the tour, emergency evacuation expenses, medical expenses, repatriation expenses, damage/theft/loss of personal baggage, money, and goods. Connecticut Audubon Society, including their representatives, employees, and agents will take no responsibility for any costs, losses incurred or suffered by the guest, or guest's dependents or traveling companions, with regards to, but not limited to, any of the above mentioned eventualities.

**DEVIATIONS AND EXTENSIONS:** Should additional reservations or customizations be requested, including extensions, we are happy to make all the arrangements for you. Additional charges may apply.

**CHANGE FEES:** Once you reserve your tour, changes are possible subject to availability of air or land space at the time of request. Should there be any change fees imposed by airlines or ground operators, or additional costs incurred due to availability of any space, this cost will be invoiced to you.

**LATE BOOKING FEE:** Connecticut Audubon Society reserves the right to impose a late booking fee to offset additional administrative costs incurred for any reservations received 120 days, or closer, to the program's departure date.

**NOT INCLUDED:** Cost of passport and visa fees, and service charges for obtaining visa fees; excess baggage charges levied by airlines; beverages and meals not specified in itinerary; gratuities to driver/guides and specialist-guide, and other conveyance attendants; laundry and other items of a personal nature; gratuities not imposed by hotels and/or restaurants for included services; personal, baggage, and tour cancellation insurance; U.S. and foreign airport taxes; cost for anything not specifically included in the itinerary.

**WILD ANIMALS AND INJURY:** Please be aware that while in nature, one may come into close contact with wild animals. Attacks by wild animals are rare, but no expedition into the wilderness can guarantee that this will not occur. Neither the Connecticut Audubon Society, nor their employees, nor agents can be held responsible for any injury or incident on the tour.

**RESPONSIBILITY:** Neither Connecticut Audubon Society (CAS) nor any person or agent acting for, through, or on behalf of CAS shall be liable for any loss or damage whatsoever arising from any cause whatsoever and without restricting the generality of the foregoing shall particularly not be responsible for loss or damage arising from any errors or omissions contained in its brochures or other literature, loss or damage caused by delays, sickness, theft, injury, or death. In addition, CAS shall have the right at any time at its discretion to cancel any tour or the remainder thereof or make any alteration in route, accommodation, price, or other details and, in the event of any tour being rendered impossible, illegal, or inadvisable by weather, strike, war, government, interference, or any other cause whatsoever, the extra expenses incurred as a result thereof shall be the responsibility of the passenger. CAS may at its discretion and without liability or cost to itself at any time cancel or terminate the guest's booking and in particular without limiting the generality of the foregoing it shall be entitled to do so in the event of the illness or the illegal or incompatible behavior of the guest, who shall in such circumstances not be entitled to any refund. The person making any booking will, by the making of such booking, warrant that he or she has authority to enter into a contract on behalf of the other person included in such a booking and in the event of the failure of any or all of the other persons so included to make payment, the person making the booking shall by his/her signature thereof assume personal liability for the total price of all bookings made by him/her.

**FITNESS AND HEALTH:** Inherent within our trips and doing outdoor explorations is the ability to walk. We don't have vehicles that can accommodate wheelchairs. Most of our domestic regional trips require the ability to walk at a slow pace, for less than a mile at a time, on level ground, with the option to walk a shorter distance. Our leaders do a good job of describing options for people and accommodating their wishes and needs. As best we can, we try to find a nice place to sit for the people who can't do a full walk. If any trip is more rigorous, we include a description and disclaimer. Some trips require one's being in good physical condition, with the ability to walk multiple miles, sometimes on hilly and slippery terrain. In these situations, we need to speak directly with people regarding the demands of the trip, so that they can make a clear evaluation of what is required. Travelers must be proactive in an evaluation of whether a trip is a good fit for their abilities. Do not travel if you have an illness that could jeopardize the trip for you or the other participants.

If you should arrive to the host destination and at any point the leaders deem your health or fitness level not to be sufficient for the expected conditions (including altitude), they will advise you of such. They may ask you to sign an additional waiver releasing them and CAS of any liability and stating that you have been advised not to participate. At the full discretion of the leaders, they may refuse your participation in all or part of the trip. At this point, YOU WILL NOT BE REFUNDED ANY MONIES and any additional expense relative to your departure from the trip will be solely your responsibility. We strongly advise you to take out a Travel Insurance Policy that covers you for trip interruption situations. You need to be certain of your abilities, health, and fitness. If you have any doubt as to your ability to participate in this trip, please consult your physician and be in touch with us. High altitudes can cause severe sickness and even death. Often, trips take place where medical attention is many hours away.

**PHOTOGRAPHS:** CAS reserves the right without further notice to make use of any photograph or film taken on the trip by our photographers without payment or permission. We guarantee that no photographs of a compromising nature will be used.

**CHANGES TO SCHEDULES:** Although every effort is made to adhere to schedules, it should be borne in mind that CAS reserves the right and in fact is obliged to occasionally change routes and accommodations as dictated by changing conditions. Such conditions may be brought about by seasonal rainfall, airlines, other booking problems, etc.

**OTHER:** CAS cannot be held liable for any delays or additional costs incurred as a result of but not limited to airlines not running to schedule, weather, illness, or any other reason.

This agreement is made subject to and shall be governed by and construed according to the laws of the country in which the tour takes place.

CAS acts merely as an agent for the operating companies. To the best of our knowledge, the itinerary is correct at the time of publication. We cannot be held responsible for any inaccuracies or changes that may occur after publication.

**The Connecticut Audubon Society EcoTravel**

PO Box 903  
Essex, CT 06426  
(860) 767-0660

